

Deerfield Public Library Notes  
Tuesday, October 20th, 2020

Call to order at 4:04 by Thomas

Roll Call:

Present: Jensen, Pelletier, Thomas, Cole & Frickelton

Absent: Kimmel

Public input: none

Approval of agenda: Pelletier, 2nd Jensen

Approval of Minutes from Sept. 15, 2020 meeting Frickelton, 2nd Jensen

-Correction to spelling of Pettetier

Financial report: Cole, 2nd Pelletier

-We are on track for budget. Working on spending book purchasing for the library.

Directors report:

Change in library hours to 10 am until 5 pm on Tues, Wed. & Thurs.

Planned a BOOKtober event for adults readers that meet with Rachael.

Old/New Business:

-Presentation from Barrientos. Next step is the design process. We will discuss the next steps of picking colors, types of chairs etc. We will meet at a future date on a Saturday to work further. This next step could take 4 months.

Personal Committee report:

-Leah & her staff did a great job of using 2020 vacation time. Jane & Leah used up their time or soon will be used. Jane at 20.4 hrs. & Rachael at 37 hrs. left.

-The Personal Committee decided to not create a formal policy at this time regarding the carry over of unused vacation time. Due to covid-19 it was an unusual situation for this year. Any future issues regarding possible vacation carry over will be looked at individually. A motion was made by Jensen that a separate policy is not needed & if a situation occurs with vacation needing to be carried over then it will be handled as the need arises. Seconded by Pelletier.

Communications: None

Approval of bill: Frickelton, 2nd Jensen

Future agenda items: Budget committee will be meeting the following week. Members are Kimmel, Jensen & Cole

Circulation spreadsheet distributed: Changed the covid hold time on incoming books from 4 days to 24 hours.

Next meeting: Tuesday, November 17, 2020 at 4 pm

Meeting adjourned at 5:20 pm Thomas, 2nd Jensen